



Fort Facts

Fort Recovery Local Schools Board of Education Meeting Summary: January 13, 2025

Action Items

1. Elected Don Wendel as President of the Board of Education.
2. Elected Sean Kahlig as Vice President of the Board of Education.
3. Set the date and time for the Board's regular meetings.
4. Appointed Nick Wehrkamp as the 2025 OSBA Legislative Liaison and Mitch Fullenkamp as the 2025 Alternate OSBA Legislative Liaison.
5. Appointed Greg LeFevre as the 2025 Student Achievement Liaison.

Administrative Reports

Mrs. Knapke:

- *Discussed advances from the County Auditor.
- *Talked about amounts and rates.
- *Informed the board of the new capital project funds.

Mrs. Brandt:

- *Spoke about Kindergarten screening.

Mrs. Gann:

- *Informed the board of upcoming student events.

Mr. Steinbrunner:

- *Talked about high school scheduling.
- *Gave BAC Updates.

Mr. Stahl:

- *Discussed elementary/middle school HVAC system.
- *Informed the board of new pedestrian crosswalk.
- *Recognized the Board for School Board Appreciation Month.

Consent Agenda

1. Approved the minutes from the December 16, 2024 regular board meeting.
2. Approved monthly financial reports for December, 2024 and the payment of bills.
3. Approved the request for an advanced draw on 2025 Mercer and Darke County tax collections for the General Fund and Bond Retirement.

4. Approved the resolution that the school district is in compliance with the Nutritional Standards Policy of the Board and ORC 3313.814.
5. Authorized the Treasurer to pay invoices soon after they are received and to invest available funds.
6. Approved Deanna Knapke as the public records officer for the board of education members.
7. Authorized the Superintendent and Treasurer to enter into/accept/participate in Federal, State or Local Grants or agreements and authorize the Treasurer to appropriate funds for grants awarded.
8. Authorized the Superintendent as purchasing agent for the FRLS School District.
9. Authorized the Superintendent and the Treasurer to enter into an internet service provider agreement using information gathered from e-Rate quotes.
10. Authorized the Superintendent to make offers of employment when the board is not in session. **
11. Authorized the Superintendent to employ temporary personnel as needed in emergency situations.
12. Granted the Superintendent permission to employ casual labor for work in the school district during the school year and in the summer months.
13. Authorized the Superintendent to accept resignations on behalf of the Board when not in session. **
14. Authorized the Superintendent to approve staff member attendance at conferences and meetings.
15. Authorized attendance at Local, District, State and National meetings for members of the Board of Education, Superintendent and Treasurer.
16. Authorized the Superintendent to enter into agreements with Institutes of Higher Education for College Credit Plus Services.
17. Authorized the Superintendent to enter into agreements with other schools for students who need special services in which FRLS does not have specific programming to meet the least restrictive environment requirements.



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18. Authorized the Treasurer to pay all invoices within the limits of appropriations as invoices are received.
19. Authorized the Treasurer to secure position bonds prescribed by the ORC 3313.25 for Board President & Superintendent. The board will purchase a bond or an employee dishonesty and faithful performance of duty insurance policy for the Treasurer.
20. Authorized the Superintendent to make technical corrections to policies that have already been adopted through normal procedures.
21. Appointed Ennis Britton Co., LPA as Legal Counsel for calendar year 2025.
22. Authorized the Superintendent or his designee to employ substitutes and other temporary persons as deemed appropriate without Board approval.
23. Appointed the Treasurer as the authorized financial agent for Fort Recovery Local Schools for all transactions.
24. Authorized the Superintendent and Treasurer to accept all donations on behalf of the Board of Education.
25. Approved and thanked the following for their donations:

Anonymous	\$20.00	SADD
Thomas & Mary Pat Zitter	\$1,200.00	HS Activity Account
Thomas & Mary Pat Zitter	\$1,200.00	Middle School Activity Account
Thomas & Mary Pat Zitter	\$1,200.00	Elementary Activity Account
Thomas & Mary Pat Zitter	\$500.00	Show Choir
Thomas & Mary Pat Zitter	\$600.00	Scholastic Bowl
Brian & Susie Fortkamp	\$200.00	Student Appreciation Night
Fort Recovery Insurance	\$2,000.00	HS Principal Account (Driving Simulator)
Gordon & DeSantis Orthodontics	\$100.00	HS Principal Account (Mr. Kerns)
Blackbaud Giving Fund	\$36.00	FFA
WPGW Inc	\$200.00	Student Appreciation Night

Agenda Action Items

1. Established a Board of Education Service Fund.
2. Approved the calendar for the 2025-26 school year.
3. Approved the Spring Pass Blast prices for the 2025-26 season.
4. Authorized the Superintendent and Treasurer to enter into an agreement with Mercer Health for the purpose of providing drug testing services for all safety sensitive designated employees.
5. Authorized the Superintendent and Treasurer to enter into an agreement with K&K Tours for the 2025 8th Grade Washington D.C Trip.
6. Approved the 8th grade Washington D.C Field Trip from October 27-31, 2025.
7. Approved the establishment of a capital project fund for the purpose of maintaining, improving, renovating or constructing high school facilities.
8. Approved the establishment of a capital project fund for the purpose of maintaining, improving, renovating or constructing athletic facilities.
9. Approved the resolution accepting the amended amounts and rates as determined by the budget commission and authorizing the necessary tax levies.
10. Approved the change in work assignment for Kristy Keller from Elementary Intervention Specialist to 2nd Grade Teacher, effective August 1, 2025.
11. Rescinded volunteer coaching approval for Valerie Stammen from April 15, 2024 for the purpose of fulfilling a supplemental assignment.
12. Employed the following athletic supplemental contracts for the 2024-25 school year:

HS Reserve Softball Coach – Girls	Valerie Stammen
Weight Room Supervisor – 50%	Charlie Vasey
JH Track Assistant Coach	Hannah Siegel
13. Authorized the Superintendent & Treasurer to enter into an agreement with Garmann/Miller for the Elementary HVAC Project.

****Board Action on the subsequent meeting is necessary.**



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14. Approved the addition of policy 2265 as recommended by the Superintendent with assistance from NEOLA as a final reading.
15. Executive Session
16. Meeting adjourned.

Next Meeting: February 24, 2025 @ 6:30pm

2025 Meeting Schedule

January 13	July 21
February 24	August 11
March 17	September 15
April 14	October 20
May 19	November 17
June 16	December 15